

# THE SYRIA RECOVERY TRUST FUND

## Notice of Contract Award

**Amman, Hashemite Kingdom of Jordan**

**Assignment Title: Procurement of a Personnel Management Consultant**


**Reference No.: Bid-564-SRV-EOI/19**

The Syria Recovery Trust Fund (SRTF) is a multi-donor trust fund initiated by the Group of Friends of the Syrian People and its Working Group on Economic Recovery and Development. It serves to channel grant funding from the international community in a transparent and accountable manner into projects inside Syria. The purpose of the SRTF is to reduce the suffering of the Syrian people.

On 12.12.2019 SRTF invited expressions of interest from eligible and qualified bidders wishing to provide services of a Personnel Management Consultant. In response to this solicitation, the SRTF received a single expression of interest, from the joint venture of GOPA Infra GmbH and GOPA bmH (GOPA). The joint venture was found responsive to the SRTF qualification requirements and, after submitting a responsive technical and financial proposal during the tendering stage, the SRTF awarded GOPA a contract in the amount of 1,565,321.20 Euro. The contract has become effective on 1.09.2020 with a completion period of 24 months.

GOPA will support the SRTF in the following areas:

- a) Implement SRTF human resources recruitment and administration activities (including maintenance of personnel records)
- b) Support the SRTF Management in developing and updating its organizational structures and workflows
- c) Implement the SRTF workflows and manuals
- d) Develop, update and implement the SRTF human resources policies and procedures
- e) Formulate strategic and operational plans to address human resources matters arising
- f) Prepare and maintain human resources management reports
- g) Ensure SRTF compliance with the applicable labor laws and regulations and personnel income-related tax laws and regulations in countries of operation
- h) Establish control systems for SRTF personnel compliance with operational procedures
- i) Implement SRTF human resources training activities
- j) Provide SRTF access to short-term experts
- k) Operational support services

  
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Director General Management Unit  
Syria Recovery Trust Fund

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